



Health Education Kent
Surrey and Sussex

Circulation of the Bulletin: BBT Steering Group, Heads of School, BBT Supervisors, MEMs in all Trusts supporting the BBT pilot, GP Practice Managers supporting BBT trainees in placements, Trainees
Bulletin available on the website at:
<http://kssdeanery.org/gp-bulletins-newsletters>

BBT Briefing Bulletin 1 (October 2013)

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Section A – Information for BBT Trainees

BBT Curriculum – a revised version of the BBT curriculum is now on the HEKSS website. The curriculum has some minor revisions to the Generic Competencies c.f Section 3.1 on physical examination where trainees are now required to “consistently” perform examinations

BBT Assessments - there are some adjustments and clarification on the required number of assessments. The HEKSS handbook, curriculum guides and the Summary of Assessments has been updated. Please ensure that you use the latest version (Oct 2013) which is available on the web site.

<http://kssdeanery.org/broad-based-training/broad-based-training>

Key alterations are:

- Guidance on DOPS with a requirement to do 4 basic practical procedures in each of the Medicine and Paediatrics Specialty
- Guidance on the balance of assessments in Medicine: 3 ACATs and 3 other assessments to include a MSF and one or two each of CBD / MiniCex (the minimum number remains 6 in total over 6/12)
- GP – trainees should make regular learning log entries and a CSR at the end of the GP placement
- Psychiatry – no change

BBT Peer Learning Programme The programme for the rest of the year is on the website and at the end of the bulletin

BBT E-Portfolio – The BBT portfolio is new and unique. Please keep us updated: what works well? What problems are you experiencing? Please report problems to Nina Tafa on ntafa@kss.hee.nhs.uk.

BBT Trainees in GP and Psychiatry Placements – Honorary Contracts – have you signed? The Acute Trust is your employer but you should sign an honorary contract for GP and psychiatry placements.

BBT Trainees Study Leave budget – guidance on study leave can be found on the web site – reimbursement of study leave expenses should be claimed on the appropriate form from HEKSS

BBT on Twitter – follow on Twitter @NHS_BBT

Section B – Information for Faculty

Local Faculty Group As the number of BBT trainees in the pilot is small (4 In Brighton, 3 in Dartford and 3 in Frimley) a KSS wide Faculty Group is being developed. The Faculty includes:

- Heads of School for the four specialties (GP, Medicine, Paediatrics, Psychiatry)
- Specialty Leads for Paediatrics and Psychiatry (GP and Medicine Head of School is also lead)

- BBT Training Programme Director Dr Mary Rose Shears
- Supervisors (both Clinical and Educational supporting BBT trainees)
- MEMs in the three Acute Trusts and three Psychiatry Trusts
- LFG Administrators
- Acute Trust HR
- Acute and Psychiatry Trust Library Services
- HEKSS BBT Careers Advisors
- BBT Trainees

We appreciate a number of others support BBT trainees in the Trusts and GP Practices.

A number of briefing events have taken place across HEKSS and locally but if you were not able to attend and want to know more a power-point presentation outlining the scheme is [available for download from the BBT section of the HEKSS website BBT - Trainees Resources Page | KSS Deanery](#) where you can also find more information.

LFG Meetings / Supervisor Learning Sets

The three LFG meetings will rotate to be held at each of the three BBT sites in turn.

The first LFG meeting is being held:

24th October 2013 3pm – 5pm
 Frimley Park NHS Foundation Trust Hospital
 Postgraduate Education Centre
 Portsmouth Road, Frimley, Surrey GU16 7UJ.

Subsequent dates are:

13th February 2014 3pm – 5pm Dartford and 22nd May 3pm – 5pm BSUH

The LFG will follow a similar structure to existing HEKSS LFGs with an open section including trainees and a closed section to discuss trainee progress.

Guidance on planning and hosting the BBT LFG The following is a brief overview with more detailed guidance for LFG administrators is being developed.

The Trust hosting the LFG will be responsible for:

- Providing administrative support for the LFG held at their site
- Requesting and collating feedback from Supervisors
- Collating data from other LFG Admin on assessments (for the first meeting this will be provided centrally)
- Generating and distributing minutes (including uploading to Sharepoint)

BBT Training Programme Director will:

- Advise the trainee BBT reps of the LFG dates
- Provide guidance on obtaining and presenting feedback using the GMC Domains

Supervisors will:

- Attend LFG meetings and if unable to attend, provide Feedback on their BBT trainee to the LFG Administrator coordinating the LFG

It is expected where possible Supervisors will attend (or dial in / provide a written report on their trainee)

It is hoped key personnel from the host site will attend as well as the linked Psychiatry Trust

Other LFG members from the HEKSS Steering Group and other sites are encouraged to attend but may send a report / dial in

Following the LFG from 5.30 – 6.30pm there will be a Learning Set for Supervisors involved in BBT – others are welcome to attend

Section C – General Information

BBT Recruitment 2014

There is a new person Specification for trainees wishing to apply for BBT on The North Western Deanery website at <https://www.nwpgmd.nhs.uk/bbt>

Key dates:

- Application from 10am 12th November 2013 to 5pm 5th December 2013
- Stage 2 MCQ 4-11th January 2014
- BBT Interview 30th January 2014
- GP Selection Centre 3-14th February
- KSS is not anticipated to recruit to programmes commencing in 2014

Section D - Conference/events/courses

BBT National Conference –A date for your diary 5th November PM Friends Meeting House 173 Euston Rd London – the programme is yet to be confirmed

The Trainee Voice HEKSS is hosting a full day workshop aimed at trainee representatives on LFGs, and LABs on 5th November 2013 at The Hawth Theatre Crawley, West Sussex

For more details and to book your place visit <http://kssdeanery.org/news/sound-student-trainee-voice>

DATES FOR YOUR DIARY:

BBT Peer Learning Programme	15 th October 2013	Audrey Emerton Building, BSUH (BN2 5BE)
	10 th December 2013	PGMC, Darent Valley Hospital, DA2 8DA
	11 th February 2014	Lecture Theatre 1, Princess Royal Hospital, RH16 4EX
	27 th March 2014	PGEC Frimley Park Hospital, GU16 7UJ
	20 th May 2014	PGEC Frimley Park Hospital, GU16 7UJ
BBT Faculty Group Meeting	24 th October 3-5pm	Postgraduate Education Centre Frimley Park NHS Foundation Trust GU16 7UJ
BBT Learning Set	24 th October 5.30 – 6.30pm	Postgraduate Education Centre Frimley Park NHS Foundation Trust GU16 7UJ
BBT Faculty Group Meeting	13 th February 2014 3-5pm	PGMC Dining Room Darent Valley Hospital DA2 8DA
BBT Learning Set	13 th February 2014 5-6.30pm	PGMC Dining Room Darent Valley Hospital DA 2 8DA
BBT Faculty Group Meeting	22 nd May 2014 3-5pm	PGMC (Audrey Emerton) BSHU BN2 5BE
BBT Learning Set	22 nd May 2014 3-5pm	PGMC (Audrey Emerton) BSHU BN2 5BE
BBT National Meeting	5 th November 2013	Friends Meeting House 173 Euston Road London NW1 2BJ
BBT ARCP	18 th July 2014	

KSS BBT Training e-Bulletin

Our aim is to meet your need regarding the sharing of information from HEKSS. We welcome your input and feedback. Please send any comments regarding this Bulletin, or suggestions for inclusion to Sandra Forster sforster@kss.hee.nhs.uk

Sent on behalf of:

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Please note that the publicizing of any courses and events that are not organized or sponsored by HEKSS does not imply endorsement.